

Employment Opportunity:

(1) Public Works Relief Operator (CUPE Union 1701)

Reporting to the Manager of Public Works, this contract position is to provide back up support services to the Town for fall and winter maintenance activities November 2026 to mid April 2027; to operate Town-owned vehicles and equipment as per the procedures outlined in the Department's Safety Manual and the *Occupational Health and Safety Act* in an effort to maintain road allowances, properties, buildings and appurtenances of the Corporation as directed.

Key Duties and Responsibilities:

Maintenance of Roads, Sidewalks and Storm System

- Performs winter maintenance operations of all Town roads (including, but not limited to) lanes, parking lots and sidewalks.
- May be required to install/repair catch basins, storm drains and pipes.
- May be required to install/repair new and existing ditches and culverts.

Equipment Operation and Maintenance

- Operates and maintains Town equipment.
- Check, lubricate, refuel and clean any and all equipment.
- Report to Supervisor any repairs required to trucks, mechanical equipment, electrical equipment, motors, stand-by generators, etc.
- Perform other related duties as assigned by the supervisor.

Qualifications & Competencies:

- Minimum grade 12 high school diploma
- Minimum two (2) years of relevant experience
- Ability to perform plowing and/or salting operations
- Ability to work in all weather conditions day or night
- Ability to lift 50 lbs. independently
- Basic knowledge of mechanical equipment and procedures
- To be available on an On-Call basis, on short notice, 24 hours a day, 7 days a week
- Must retain a valid Class 'D' drivers license with 'Z' endorsement

The Public Works Relief Operator position wage is \$33.25/hour as per the Collective Agreement. Interested applicants should apply in confidence no later than **4:00 P.M.** on **October 23, 2026**, to the attention of:

Melanie Kirkby, CAO, Town of Gananoque
30 King Street East
Gananoque Ontario, K7G 1E9
Email: hr@gananoque.ca

We appreciate the interest of all applicants; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected and will only be used for the purpose of the candidate selection. The Town will provide accommodation for individuals with accessibility needs.